

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this request sheet and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

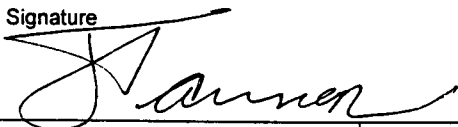
Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name		County	
City of Pacifica		San Mateo	
Authorized Signature 		Title City Manager	
Type/Print Name of Person Signing	Date	Phone	
Joe Tanner	8/16/2004	(650) 738-7401	
Person Completing This Form (please print or type)		Title	
Teresa Lewandowski		Associate, Pacific Waste Consulting Group	
Phone	E-mail Address	Fax	
(916)387-9777	teresa@pwcg.net	(916)387-9802	
Mailing Address	City	State	ZIP Code
8801 Folsom Blvd #105	Sacramento	CA	95826

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested _January 2004 to December 2006_

Is this a second request? ☐ No ☒ Yes Specific years requested. _November 2002 to December 2003_

(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested _ % , for the years _

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _ % , for the years _

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

The programs included in the time extension are either new programs or expansions of existing programs. In either case time is needed for the programs to be implemented and incorporated to achieve the projected diversion tons.

The SRRE selected programs did not previously achieve 50 percent diversion because the programs were not designed to be aggressive enough to capture enough diversion tons.

The programs listed in the first time extension were not able to achieve the 50 percent goal. One reason the first time extension was not effective was because the program projected to capture the most waste, the Material Recovery Facility (MRF), was not constructed. The City was unable to find land within City limits to build the MRF. The City is continuing to look for alternative sites for construction of this facility but it is not included as a program in this application.

Another reason the first time extension did not achieve the 50 percent goal is because the expansion of the green waste program was not implemented. It was not expanded because the City experienced budget restrictions and was not able to follow through with the greenwaste program. The City Council has already approved a garbage rate increase to cover the program costs for this time extension.

The biosolids program listed in the first time extension was implemented and it diverted 1,079 tons in 2002.

The curbside green waste is currently picked up monthly. The City plans to expand this program to a bi-weekly pick-up. The goal is for the hauler to move to an automated system and provide the customers with green waste bins.

At this point in time the City does not have a C&D ordinance in place. In the time extension programs the City plans to draft and adopt a C&D ordinance. The City currently has a sorting program at the yard, the C&D ordinance will expand this program.

The City Council has voted to direct the staff to bring a C&D ordinance and a mandatory recycling ordinance for their consideration. The City has a curbside source-separated recycling program.

The barriers for the City to achieve 50 percent diversion are low program participation and insufficient funding for programs.

The City understands the answer to the diversion problem is through the people. The City plans to increase its public education efforts to increase public awareness and participation in all programs. The City's website will be updated on a quarterly basis. All new programs will be implemented with educational information provided to the residents and the commercial businesses.

In response to the second barrier, the City is trying to obtain expired grant money for another avenue to fund new or expanded programs. On July 12th 2004, City Council approved a garbage rate increase to provide more funding for planned programs.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

The time requested will be needed for all programs to be fully implemented and incorporated into the jurisdiction. The public education efforts need to be absorbed and reiterated to become effective in conjunction with the programs.

There are some specific programs the City will focus at the beginning of the time extension period. These programs include the City's procurement policy, the C&D ordinance, recycling containers at the service stations and beaches, waste audits for both schools and large businesses, and the mandatory recycling ordinance.

The green waste pilot program will take priority during the first months of the extension. After the pilot program is completed, it will take time to assess and evaluate the program in order to establish the permanent curbside green waste program.

Other programs, for example, the 2005 Waste Generation Study, will occur at the end of the extension period in 2006.

The City has carefully planned the programs and ensuing timelines for each program in the time extension period. Because of the number of programs being addressed, the total time estimated in the extension will be needed.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

Attached are the PARIS forms describing the City's efforts. In addition to these efforts, the City has focused efforts on the following areas.

1. The City made special request and continues to seek expired DOR grant money to implement recycling bins on the beaches and other public areas in an effort to keep the City litter free and divert tourist garbage from the City's waste stream.
2. The hauler Coastside Scavenger Company (CSC) sends an annual survey to all customers in an effort to highlight services that need attention or address any issues or concerns the customers may have.
3. The City's residents are very environmentally conscious, there is an Environmental Family/Beach Coalition that meets periodically for beach restoration and clean up efforts.
4. The City promotes self-pride to residents by running advertisements in each addition of the weekly newspaper encouraging residents to 'Keep Pacifica Scenic — Don't Litter'.
5. At the City's annual Fog Festival, the hauler separates all recyclables from the waste by hand to capture as much material as possible. On site containers to source separate the materials were found to be ineffective.
6. CSC attempts to capture all recyclable material from the waste by handpicking materials from the wastestream during regular pick-up routes.

4. Provide any additional relevant information that supports the request.

The City recognizes its current efforts have not been enough to reach the State's diversion goal of 50 percent. However we expect the new programs and expanded programs proposed in the time extension will significantly increase the diversion from the residential and commercial sectors.

The City council has already approved a garbage rate increase to provide some funding for the proposed programs.

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).

1. Why does your jurisdiction need an Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %		73%	Non-residential %		27%
PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2090-RC-OTH	New	Purchase and install recycling containers at service stations and public beaches.	DOR grant	Dec. 2004	0.05%
2030-RC-OSP	New	Perform business waste audits for commercial garbage customers. Purchase and provide recycling tote bags for multi-family dwellings. Promotional material will be provided to residents to educate and aid in success of program. Educational material will be printed in both English and Spanish.	City	Business Audits: Dec. 2005 Tote Bags: Nov. 2005	3.01%
3000-CM-RCG	Expand	Pilot program for expansion of residential green waste curbside program to a bi-weekly pick-up. Hauler will provide carts at residents request. Expand curbside program based on pilot results. Hauler will provide green waste carts citywide if pilot results indicate need. City and hauler will provide educational materials to promote both the pilot and permanent program to residents.	Garbage rate increase	Pilot Program: Nov. 2004 Permanent Program: Jan. 2005	3.00%
6020-PI-ORD	New	C&D ordinance requiring all C&D waste to be recycled. Hauler will provide documentation of how C&D material is handled until ordinance is in place. Mandatory recycling ordinance requiring residential and commercial sectors to recycle. Survey will be done for single family homes to determine need for recycling bins. A report will be written and provided to the CIWMB. The hauler will provide customers with information promoting advantages of variable rate schedules.	City	C&D ordinance: Nov. 2004 Mandatory recycling ordinance: April 2005	2.50% C&D 1.50% Mandatory Recycling
2050-RC-SCH	Expand	Audit school recycling programs. Based on audit results, identified services will be increased. Provide the CIWMB with a report.	City	January 2005	0.01%
Total Estimated Diversion Percent From New and/or Expanded Programs					10.07%
Current Diversion Rate Percent From Latest Annual Report					40.00%
Total Planned Diversion Percent Estimated					50.07%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
1030-SR-PMT	Expand	City is currently using San Mateo County's procurement policy. City will devise and implement procurement policy specific to Pacifica.	October 2004
Waste Generation Study	New	Prepare new WGS for 2005.	March 2006
5010-ED-PRN	New	Printed information/Outreach for green waste pilot program, and permanent green waste program, mandatory recycling ordinance, tote bags for multi-family dwellings, improve signage for cardboard collection from multi-family dwellings, in both English and Spanish, and promote City procurement policy and advantages of variable rate schedules to customers.	Various completion dates.
5000-ED-ELC	New	City website updated on a quarterly basis.	
2000-RC-CRB	New	Prepare protocol for recycling bin survey of single-family homes. Survey of single-family homes for recycling bins in preparation for mandatory recycling ordinance.	December 2004

Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %			Non-residential %		
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm					
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at www.ciwmb.ca.gov/LGCentral/PARIS/.